

THE PRIORY ACADEMY

LSST

Year 12 Parent Information Evening

Thursday 4th September 2025



Welcome Mrs Hopkinson - Headteacher



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The Sixth Form Team

Mrs Mellor – Assistant Headteacher (responsible for Years 11-13)

Miss Smith – Head of Year 12

Mrs Yeates – Pastoral Manager Year 12

Mr Donaldson – Associate Assistant Headteacher

Mrs Lea - SENCO

Mrs Billett - Academy Careers and Pathways Lead

Mrs Morgan-Brown – Careers and Pathways Assistant

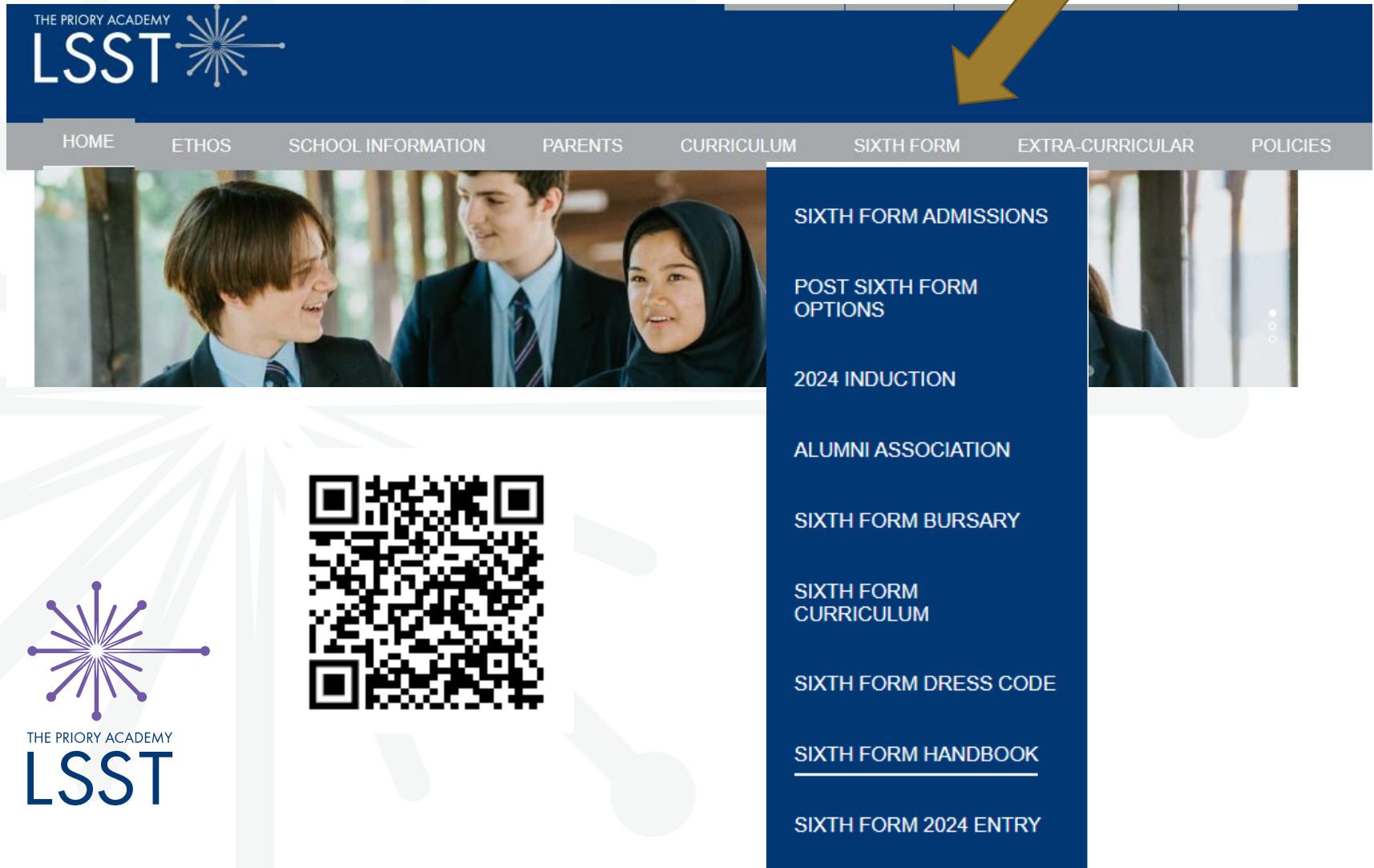
Mrs Woolley – 6th Form Curriculum Assistant Year 12

Mrs Brown – 6th Form Curriculum Assistant Year 12



The Sixth Form Handbook

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HOME ETHOS SCHOOL INFORMATION PARENTS CURRICULUM **SIXTH FORM** EXTRA-CURRICULAR POLICIES

SIXTH FORM ADMISSIONS

POST SIXTH FORM OPTIONS

2024 INDUCTION

ALUMNI ASSOCIATION


SIXTH FORM BURSARY

SIXTH FORM CURRICULUM

SIXTH FORM DRESS CODE

SIXTH FORM HANDBOOK

SIXTH FORM 2024 ENTRY



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Sixth Form Expectations

- Role models – 5 core values and our motto ‘Courage and Courtesy’
- Timetables – designated 16 hours, which they are required to attend as well as form time every morning.
- Attendance and punctuality – 95% attendance minimum, 0% lates
- Dress code and lanyards



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The Priory Academy LSST Sixth Form Dress Code

One of the core values at The Priory Academy LSST is *Aspiration*. We instil an attitude of hard work and determination in our students and this is reflected in our formal style dress code. We want to prepare our students for work, present them as role models for lower school and as ambassadors within the wider academy community.

Parents/carers support their children when they choose to attend The Priory Academy LSST in the full knowledge of what our dress code requires of Sixth Form students. If students fall below our expected standards repeatedly, they may be asked to return home to change.



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The Priory Academy LSST Sixth Form Dress Code

The student lanyard should be worn at all times for safeguarding those on site.

All students should wear a **two-piece formal business style outfit** that can consist of:

- Jacket and skirt;
- Jacket and dress;
- Jacket and tailored trousers.

Where a skirt or dress is worn this should be of an appropriate length for a formal work environment.

Where a tailored shirt is worn this should be tucked in and worn with a tie.

When a tailored shirt is not worn a smart top should be worn. This should not have thin straps or be too low cut at the front.



The Priory Academy LSST Sixth Form Dress Code

Formal knitted jumpers may be worn under a jacket but should be of a V neck or crew neck style. Sweatshirts/hoodies or jumpers with logos are not permitted. Chunky jumpers that cannot be worn under a jacket are also not permitted.

Shoes or boots should cover the foot at the front and back and boots should not be in the style of 'Doc Martens' or 'Uggs'. Boots may be worn with a skirt or dress as well as with trousers, as long as they are of a formal work style.

Hairstyles should be in accordance with smart formal dress – any dye should be of a natural colour.

The Academy is responsible for ensuring that jewellery worn does not pose a risk to those on site. Visible piercings should be restricted to ear studs or small hoop earrings. One single nose piercing is permitted but should be a small stud rather than any other piercing. Please note permitted or non-visible jewellery may need to be removed for health and safety reasons as advised by the Academy.

The Priory Academy LSST Sixth Form Dress Code

For practical PE lessons sixth form students are expected to wear the following;

- Plain navy or white T-shirt.
- Plain navy or black shorts/leggings/tracksuit bottoms. Shorts must not be Nike pro type shorts.
- Plain navy or black sweatshirt/hoodie.



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Independent Study

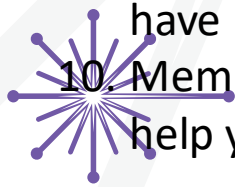
Preparing to study

- Even though students are studying fewer subjects now, the volume of work will increase rapidly.
- Students will often be required to work from ring binder folders – so a plentiful supply of paper, dividers, staplers and hole punches at home is useful.
- Students should have a bag that is big enough to carry text books and a ring binder file
- Students should take a ring binder file to lessons – keep notes and handouts in that for a short time then transfer to a subject specific file at home, keeping notes in the right order! Date all work!
- Students should use a lever arch file for each subject to store notes and materials
- Teachers will expect to see student files at regular intervals.



Study room – code of conduct

1. Arrive promptly for the session and register with the member of staff.
2. Ensure you have plenty of work to do – we do have materials in the study rooms available for you to use
3. Drinks should be water only and there should be **no eating in the room** under any circumstances.
4. Sit quietly at a desk and work productively – please do not disturb other students
5. You may listen to music through headphones so long as they can't be heard by or shared with another student
6. Laptops and tablets may be used – but not to watch films or play games
7. Mobile phone usage should be kept to a minimum as you have access to a computer. If mobile phones are to be used for music, then they should be out of sight or laid flat on the desk.
8. Adhere to the same rules as a lesson. Do not ask to leave to go to the toilet or fill up your water bottle.
9. Coats should not be worn in the study room unless there is extreme weather and you have been informed that you may do so by the member of staff on duty.
10. Members of staff should be addressed with manners and courtesy. They are there to help you should you need any support or advice.



Study periods

When in supervised study you should use your time productively. Subject teachers will indicate where work can be found for each study period and you should know when to submit it each week. Your general study period is a valuable additional time slot, which could be used to do some of the following tasks:

- Make precis/summary notes of lessons
- Engage in further reading and note making from text books
- Read around the subject by bringing library or other books to study sessions
- Make revision cards or other revision aids for use in the run up to examinations
- Plan answers to examination questions and other tasks set by teachers
- Research essays or other problems set by teachers
- Read novels and other books which support the learning in the subject

Quick questions

- Illness?
- Medical appointments?
- Driving lessons?
- Bursary?
- Work experience?
- Parents' Evening?
- Exams? –
- Reports?
- UCAS and post 18 pathways?

Event	Date
Year 12 Parent Information evening	Thursday 4 th September 2025
Year 12 Parents' Evening	Thursday 5 th March 2026
Oxbridge Conference & University Visits	20 th March 2026
Future Pathways Post 18 Information Evening	TBC – 31 st March 2026
Year 12 Annual Exams	Week beginning 20 th April 2026
A-level examinations (AS Further Maths and AAQ/ BTEC subjects)	TBC May-June 2026
Year 12 Written Reports	Module 6
A-level results	13 th August 2026

Communication

- Intouch system are text messages that are sent if child is absent and can be replied to.
- Emails are sent for longer pieces of communication such as Academy letters and are sent to the designated contact number 1 on SIMs.
- ParentPay – used to pay for trips, top up food allowances, collect permissions for certain trips, buy certain things such as replacement lanyard or to top up printer credits etc. Despite the name even for free or voluntary trips ParentPay will be used to gain consent from parents/carers



Communication

- SIMs Parent App can be used to view your child's report and module grades. You can also update your contact details.
- Satchel:one is our all-in-one platform used for setting and completing homework, notices, positive and negative house points.

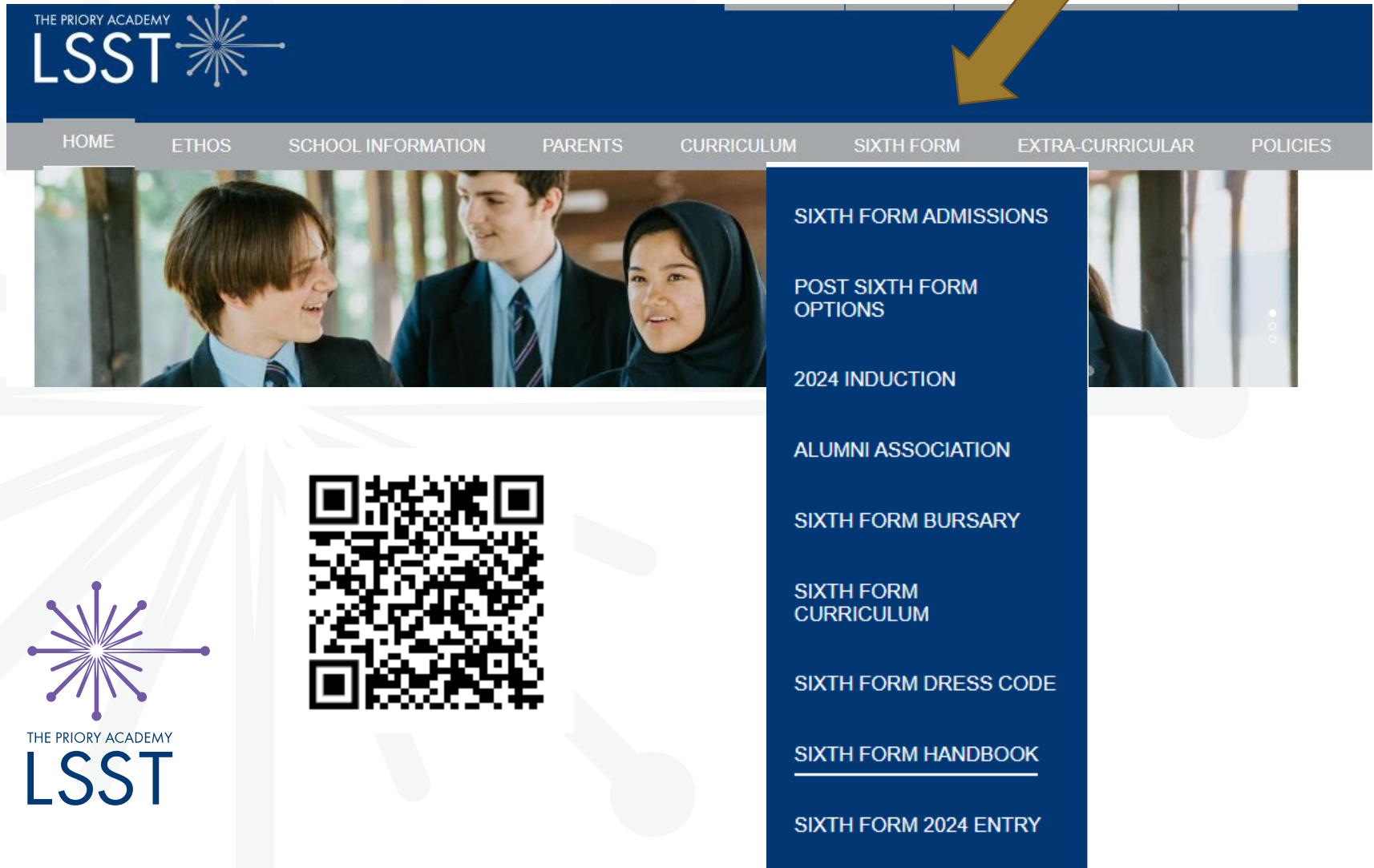


SIMS

satchel:
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Thank you!

**Please feel free to stay and speak to the relevant staff if
you have any questions.**



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