



THE PRIORY ACADEMY

LSST

14 July 2023

Dear Parents/Carers

We wish to get in touch at the end of this year to thank you again for your ongoing support and reiterate certain expectations for the beginning of the new academic year in September. There have been some changes to the pastoral staff going into next academic year, of which we wanted to make you aware.

The pastoral team for the 2023-24 academic year is:

Year	Head of Year	Pastoral Manager
7	Mr D Fearn	Mrs J Spence
8	Miss K Tunnard	Miss G Fields
9	Mr B Smith	Mrs R Caig
10	Miss H Smith	Mrs K Yeates
11	Miss L Bellamy	Mrs S Casey
12	Mrs S Porter	Mrs H Nuttall
13	Mr M Perry	Mrs A Mather

Designated Safeguarding Lead: Mr J Nuttall
Deputy Designated Safeguarding Lead and Student Welfare Officer: Mrs J Staniland
SENDCo: Mrs J Lea

Attendance

For 2023/24 we ask for your continued support in maintaining high levels of attendance and punctuality. The Department for Education's (DfE) guidance identifies that pupils need to attend school regularly to benefit from their education. Missing out on lessons leaves children vulnerable to falling behind. Our aspiration for all students is that their attendance is 100%, in order for them to get the best from their learning. I understand that there may be times when absence is unavoidable. However, where it is avoidable, I ask that you work with the Academy and ensure your child(ren) is/are in school. In accordance with the DfE, any student with an attendance level of 90% or less, or who has more than 4.5 days of unauthorised absence in a 6-week period, may receive a fixed penalty fine. We, of course, look to work with students and families to avoid having to go down this route. Punctuality to school is also vitally important. Students who arrive late to the Academy have an unsettled start to the day and this can disrupt their own learning, as well as that of their peers. In addition, punctuality is a key life skill, which we are keen to promote and reinforce. As a result, lateness will be challenged, and sanctioned where appropriate. I would urge you to contact the Academy if you feel you would benefit from any support around this.

Headteacher: Mrs J Hopkinson

The Priory Academy LSST, Cross O' Cliff Hill, Lincoln, Lincolnshire, LN5 8PW

Tel: 01522 889977 **Email:** generalenquiries@priorylsst.co.uk **www.priorylsst.co.uk**

The Priory Academy LSST is part of The Priory Federation of Academies Trust. For further information please contact:

The Priory Federation of Academies Trust, Cross O'Cliff Hill, Lincoln LN5 8PW **Telephone:** 01522 889977

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Mobile Phones

We embrace the use of educational technology and we will help and support our students to navigate and make sense of the digital world around them. Indeed, there will be occasions where teaching staff will explicitly direct students to use certain apps, websites or other features in lessons. That said, here at LSST we believe our number one priority is the safety and happiness of every child, and students' wellbeing and mental health is being affected at times by the misuse of mobile phone technology. Therefore, we wish to reinforce our expectations regarding phone use during the academy day for the next academic year. From 8.30am (or as soon as students enter Academy buildings if earlier than this) until after 3.05pm students are only allowed to use mobile phones under explicit teacher instruction and supervision. Situations where students are not permitted to use their mobile phones includes (but is not limited to) checking the time, communicating home and completing school work. The only exception where students will be allowed to use their mobile phones not under direct teacher supervision is when students in Year 12 or Year 13 are in the Common Room. Sixth Form students are not allowed to use their mobile phones elsewhere. Whenever a student is found to be using their mobile phone, headphones, airpods or smartwatch without explicit teacher instruction (with the exception of Sixth Form students in the Common Room) the mobile phone will be confiscated and taken to the Pastoral Administration Assistant in the Pastoral Hub or to Sixth Form Reception. If there are regular occasions where a student is having their mobile phone confiscated then we will contact parents and carers to make arrangements for them to collect the device rather than it being able to go back to the student at the end of the day. We thank you for your support in this matter.

Uniform

Our ethos is focused on having the highest expectations of our students to enable them to go on to be successful and aspirational citizens of the world with a great respect for others. As you are aware, a key part of this ethos is having high standards and high expectations with regards to student uniform. We firmly believe that understanding the importance of a smart and formal appearance will support all our students in their journeys beyond compulsory education. Indeed, one of the reasons so many parents and carers choose the Academy as the secondary school for their children is due to the high expectations around uniform to support a broad and enriching academic curriculum. Therefore, we look for your support to maintain these high standards and the continued success of the Academy and the young people in it by ensuring all students are fully equipped with the correct uniform at the start of the next academic year. Full details of the academy uniform expectations for all years from 7 to 13 are available here:

[The Priory Academy LSST - Uniform \(priorylsst.co.uk\)](https://www.priorylsst.co.uk)

Sixth Form students need to wear their lanyard at all times and if lost this needs to be replaced. Should you have any questions about uniform please contact your child's Pastoral Manager or Head of Year. We also have a range of new and good condition nearly new uniform available in the Academy for families to access without any charge. For enquiries about the available uniform please contact: uniform@prioryacademies.co.uk

I would like to take this opportunity to once again thank you for your support and wish you an enjoyable summer and we look forward to welcoming your children back to the Academy on Tuesday 5th September 2023.

Yours faithfully

Mr I Dinnie
Deputy Headteacher