

Dear Parent/Carer of Year 12 student

You will hopefully be aware that Parents' Evening for Year 12 is coming up on Wednesday 1st December. We have decided to hold this event remotely as we did successfully last year for all Parents' Evenings. You will not need to travel to the Academy, but can instead use a computer, tablet or smart phone to make contact with teachers. This will avoid having a very large group of people on site together at one time which some may wish to avoid.

We are using Microsoft Teams to hold the virtual appointments. Some staff may be able to hold video and well as audio calls if they are confident of the technology and broadband connection.

Teachers will be available for appointments from 4.30pm to 7pm. It is neither the teachers nor the students who will make these appointments, but you as parents/carers. Therefore, please do read the attached instructions carefully so you know how to begin. Mrs Mellor is also available as Head of Year.

We advise you to leave five minutes between each appointment if possible. The timing of appointments for these sessions is really important, as staff will have to stick to a generated schedule but as some staff have fewer in this year group, we advise you leave gaps between appointments as they may be able to speak for longer than 5 minutes. Whilst we do make every effort to accommodate all appointments on the evening, it is not possible in every case. If you would like feedback from a specific subject but are unable to secure an appointment with the subject teacher for the evening please do not hesitate to contact them at the Academy via email and they will get back to you as soon as they can.

If you have any queries about this please do get in touch.

Yours faithfully

Mrs E Mellor  
Head of Year 12

Mr T Verdon  
Deputy Head

**Headteacher:** Mrs J Hopkinson

**The Priory Academy LSST**, Cross O' Cliff Hill, Lincoln, Lincolnshire, LN5 8PW

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The Priory Academy LSST is part of The Priory Federation of Academies Trust. For further information please contact:

The Priory Federation of Academies Trust, Cross O'Cliff Hill, Lincoln LN5 8PW **Telephone:** 01522 889977

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These are the available teachers of Year 12 classes with whom to book appointments. Please check the instructions on how to use 'Bookings' to reserve a time with a teacher. If your child has two teachers for a subject the staff involved will inform the students with which teacher to book appointments.

Miss Anderson  
Mr Atkin  
Miss Atkinson  
Mr Audis  
Miss Bell  
Mrs Bentley  
Mr Billings  
Mrs Boiling  
Ms Bosier  
Miss Bush  
  
Mr Clarke  
Mrs Clarke  
Mr Clews  
Miss Coniam  
Mrs Coupland  
Mr Crawford  
Mr Crocker  
  
Mr Dickinson  
Mr Dinnie  
Mrs Eglinton  
Mr Eyre  
Mrs Gourlay  
Miss Haigh  
Mrs Heckford-Lind  
Mr Hill PE  
Mr Hill Sci  
Mrs Hipkiss  
Miss Holland  
Mr Huckstep  
Miss Iuliano  
Mrs Jays  
Miss Johnson  
Mr Jolliff  
Mr Jones  
Mr Mackrill  
Mrs Mann

Mr Mason  
Mrs Matheson  
Mr McCoy  
Miss McRae  
Mrs Mellor  
Mr Millward  
Mrs Moss  
Mr Nuttall  
Mrs Orviss  
Mrs Palmer  
Mr Perry  
Mrs Pomeroy  
Mr Pomphrey  
  
Ms Poston  
Mr Rees  
Mrs Rees  
Mr Ryland  
Miss Scarratt  
Mr Sleight  
Miss H Smith  
Miss P Smith  
Mr Smith  
Mr Stones  
Mr Strawson  
Mrs Tiwari  
Mrs Ward  
Mrs Whiteley  
Miss Wood

